

OFFICE OF EDUCATION
PO BOX 710
TRENTON, NEW JERSEY 08625-0710
(609) 588-3164

April 8, 2014

Jean Grubb
Asst. School Business Administrator
Black Horse Pike Regional
District Administrative Office
580 Erial Road
Blackwood, NJ 08012

Dear Ms. Grubb:

Enclosed for your review and signature is the 2013-14 Contract for Educational Services provided to Department of Children and Families, Office of Education students.

Please read the contract thoroughly, **make 2 copies of the pages that require signatures, sign, date and return both copies of only the signature pages to:**

Department of Children and Families
Office of Education
PO Box 710
Trenton, New Jersey 08625-0710

Should you have any questions, please call Dawn Legenza at 609-588-6747.

Sincerely,

Tracy S. Nowlin
Director
Office of Education

Enclosure
sk
c Dawn Legenza

**STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B-2: CONTRACT RATE INFORMATION SUMMARY**

PROVIDER: Black Horse Pike Regional

DATE: April 8, 2014

CONTRACT #: 14HTDE

**THIS ANNEX B-2 SUPERSEDES THE
ANNEX B-2 DATED:** _____

FEDERAL I.D. #: 21-600-6123

**SECTION I: RATES
(THESE RATES ARE SUBJECT TO THE CONDITIONS IN SECTIONS II AND III BELOW.)**

<u>PROGRAM/SERVICE</u>	<u>UNIT OF SERVICE</u>	<u>RATE PER SERVICE UNIT</u>	<u>TYPE OF RATE</u>	<u>EFFECTIVE PERIOD</u>	
				<u>FROM</u>	<u>TO</u>
Reg. Ed. 9-12	School Days	\$83.04 per diem	Provisional	9/9/13	6/30/14
SLD	School Days	\$113.49 per diem	Provisional	9/9/13	6/30/14
Transportation	School Days	\$15.22 per diem	Provisional	9/9/13	6/30/14
Transportation	Monthly	\$1,243.68 monthly	Provisional	9/9/13	6/30/14
Hampton Academy	School Days	\$310.17 per diem	Provisional	9/9/13	6/30/14

SECTION II: CONTRACT STIPULATIONS

- A. THE SERVICE CAPACITY OF THE PROVIDER AGENCY IS _____ FOR THE TERM OF THIS CONTRACT. (CHECK HERE IF NOT APPLICABLE:)
- B. THE PROVIDER AGENCY SHALL SUBMIT TO THE DEPARTMENT A () MONTHLY, () QUARTERLY, () SEMI-ANNUAL, () ANNUAL REPORT CERTIFYING TO THE ACTUAL PROGRAM EXPENDITURES CONSISTENT WITH THE PROVIDER'S APPROVED BUDGET SET FORTH IN THE CONTRACT BUDGET. THIS REPORT IS DUE _____ DAYS AFTER THE END OF THE REPORTING PERIOD. (CHECK HERE IF PERIODIC EXPENDITURE REPORTING IS NOT APPLICABLE:)
- C. THE PROVIDER AGENCY SHALL SUBMIT TO THE DEPARTMENT A () MONTHLY, () QUARTERLY, () SEMI-ANNUAL, () ANNUAL REPORT CERTIFYING TO THE ACTUAL UNITS OF SERVICE DELIVERED DURING THE REPORTING PERIOD. THIS REPORT IS DUE _____ DAYS AFTER THE END OF THE REPORTING PERIOD. (CHECK HERE IF PERIODIC LEVEL OF SERVICE REPORTING IS NOT APPLICABLE)
- D. **OTHER:** At the end of each month, the provider agency shall submit a State of New Jersey payment voucher and provider agency invoice for the number of possible days the state responsible student(s) could have attended. Final payment voucher(s) for the contract period shall be post-marked within 15 calendar days of the last day of the contract period.

SECTION III: GENERAL

- A. LIMITATIONS: USE OF THE RATE(S) CONTAINED IN THIS ANNEX IS SUBJECT TO ANY STATUTORY OR ADMINISTRATIVE LIMITATIONS. ACCEPTANCE OF THE RATE(S) AGREED TO HEREIN IS PREDICATED ON THE CONDITION THAT NO INFORMATION FURNISHED BY THE PROVIDER AGENCY AND USED IN THE ESTABLISHMENT OF THE RATE(S) AS APPLICABLE IS FOUND TO BE MATERIALLY INCOMPLETE OR INACCURATE. IN ADDITION, IF THE RATE(S) AGREED TO HEREIN WAS/WERE CALCULATED BASED ON COSTS CONTAINED IN THE CONTRACT BUDGET (ANNEX B), ACCEPTANCE OF THE RATE(S) IS PREDICATED ON THE CONDITIONS THAT: (1) NO COSTS OTHER THAN PROVIDER AGENCY COSTS WERE INCLUDED IN THE ANNEX B AS FINALLY ACCEPTED; (2) ALL COSTS REFLECTED IN THE CONTRACT'S REIMBURSABLE CEILING ARE ALLOWABLE UNDER THE GOVERNING COST PRINCIPLES; AND (3) SIMILAR TYPES OF COSTS WERE ACCORDED CONSISTENT ACCOUNTING TREATMENT.
- B. TYPES OF RATES:
- PROVISIONAL: A PROVISIONAL RATE IS A TEMPORARY OR INTERIM RATE AND IS SUBJECT TO ADJUSTMENT ON THE BASIS OF A FINAL RATE CALCULATED WHEN ACTUAL COSTS ARE REPORTED.
 - FIXED: A FIXED RATE IS A PERMANENT RATE, NOT SUBJECT TO ADJUSTMENT, WHICH IS AGREED TO FOR A SPECIFIED FUTURE PERIOD, USUALLY ONE YEAR.
- C. NOTIFICATION OF STATE AGENCIES: COPIES OF THIS DOCUMENT MAY BE FURNISHED TO OTHER STATE AGENCIES AS A MEANS OF NOTIFYING THEM OF THE INFORMATION IT CONTAINS.
- D. **SPECIAL REMARKS:**
- IF THE OFFICE OF EDUCATION IS NOT NOTIFIED BY TELEPHONE OR FAX ON THE FIFTH CONSECUTIVE DAY OF A STUDENT'S ABSENCE FROM THE EDUCATION PROGRAM, THE OFFICE OF EDUCATION WILL NOT BE LIABLE FOR TUITION PAYMENTS BEYOND THE STUDENT'S LAST DAY OF ATTENDANCE.
 - THE OFFICE OF EDUCATION WILL NOT BE LIABLE FOR TUITION PAYMENTS BEYOND A STUDENT'S RESIDENTIAL DISCHARGE DATE.

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF EDUCATION

ANNEX A

EDUCATIONAL SERVICES

PROVIDER AGENCY: Black Horse Pike Reg. DATE: April 8, 2014

ADDRESS: District Admin. Office FEDERAL I.D. #: 21-600-6123

580 Erial Road TELEPHONE #: (856)227-4106

Blackwood, NJ 08012 CONTRACT #: 14HTDE

CONTRACT TERM: September 9, 2013 to June 30, 2014

New Jersey Department of Children and Families and Department of Human Services students who are eligible under the State Facilities Education Act and/or who are determined to be State responsible by the New Jersey Department of Education shall be provided an approved and appropriate educational program in accordance with pertinent statutes and regulations such as NJSA 18A, NJAC 6A:14, NJAC 6A:27 and NJAC 6A:17.

The school year shall consist of at least 180 days of instruction commencing on Sept. 9, 2013 and concluding on June 30, 2014. Students enrolled and discharged during the school year will have the cost of their educational tuition pro-rated.

Final payment voucher(s) for the contract period shall be post-marked within 15 calendar days of the last day of the contract period.

New Jersey State Facilities Education Act/State Responsible eligible student(s) as of the date of this contract are:

T.B.	L.M.	T.B.	M.M.	T.H.	M.Q.
I.H.	J.W.	M.J.	S.W.		

(signature)

(signature)

Jean Grubb
(type name)

Tracy S. Nowlin
(type name)

Asst. School Bus. Administrator
(title)

Director
(title)

(date)

(date)

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES

AGREEMENT SIGNATURES AND DATES

The terms of this Agreement have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the Agreement as written in Sections I through VIII, the attached Addendum and Guidelines, and any related Annex (es).

BY: _____
(Signature)

Jean Grubb
(type name)

TITLE: Asst. School Business Admin.

PROVIDER
AGENCY: Black Horse Pike Regional

DATE: _____

BY: _____
(Signature)

Tracy S. Nowlin
(type name)

TITLE: Director

DEPARTMENTAL
COMPONENT: Office of Education

DATE: _____

Agreement Begins: 9/9/13

Agreement Ends: 6/30/14

Agreement Number: 14HTDE